



ARMA Calgary Chapter is an official chapter of ARMA International, a not-for-profit professional association and authority on managing records and information

ARMA Calgary Chapter Education Director's Annual Report July 1 2010 – June 30 2011

Activities Completed:

The primary focus was on the coordination of two events to provide ARMA members and others with new learning opportunities:

2010-10-010: "Whining About Records" in Kelowna was the first Mountain Pacific Region conference and was organized through collaborative efforts with the Vancouver and Vancouver Island ARMA chapters. My specific role in this event was Calgary Chair for the Planning Committee and Volunteer Coordinator. The three day event drew over 60 attendees and 20 speakers, and also included a vendor showcase. Feedback was positive from attendees, speakers and vendors and all three Chapters realized a profit from this event.

2011- 04- 28: A choice of two day-long workshops was provided to the Calgary area records practitioners: "Vital Records and Disaster Recovery" or "ICRM Preparation". With a total of 39 attendees and four speakers this was another successful event both from a financial perspective for the Chapter and the registrants according to the feedback provided.

A gratifying portion of the Education Director's role came in assisting both members and non-members gain more information on educational opportunities in the RIM discipline, both informal such as mentoring opportunities, and formal education through ARMA events and post-secondary opportunities. I met several members (and non-members) over coffee in this capacity.

In addition, Board housekeeping duties over the course of the year included providing monthly reports, attending meetings, newsletter submissions, assisting other Board members as required, and providing feedback – all pleasant experiences due to the collaborative nature of this years Board.





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Activities Planned:

Respectfully submitted by Liz Springer



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