



ARMA Calgary Chapter is an official chapter of ARMA International, a not-for-profit professional association and authority on managing records and information

ARMA Calgary Chapter Web Administrator's Annual Report July 1, 2010 – June 30, 2011

Activities Completed:

- Helped set up Moneris and GiftTool accounts in conjunction with Margaret
- Trained Annie on the Chapter CMS
- Organized changes to the website with Glue although not all of them were successfully completed due to poor communication on Glue's part
- Migrated ARMA Calgary Chapter website to Dreamhost; we now directly control our webpages
- Attempted to get Social Media Committee off the ground

Activities Planned:

- Add pictures of Calgary to Chapter website
- Keep working away at the Social Media Committee

Respectfully submitted by Christine Othitis



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